

**GOVERNMENT OF WEST BENGAL**  
**Department of Planning, Statistics & Programme Implementation**  
**Joint Administrative Building,**  
**HC-7, Sector III, Salt Lake**  
**Kolkata 700106**

**Memo No. 01/DS/P&S&PM/20**

**Date: 26<sup>th</sup> November 2020**

Whereas the Government of West Bengal, with the objective of providing delivery of public service to the people of the state within the stipulated time period has passed the West Bengal Right to Public Services Act, 2013 and is committed to constantly expand and improve delivery of the benefits of various government schemes as well as entitlements in public interest, and

Whereas, different departments and local administrations have been doing so through various methods including organising of outreach camps at grassroot levels for the ease of accessibility and convenience of the general public/intended beneficiaries, and

Whereas, it is found that this strategy of organising outreach camps has been very effective in delivering services to the intended/targeted beneficiaries, and

Therefore, it has been decided to launch “**Duare Sarkar**” campaign– from 1<sup>st</sup> December 2020 to 31<sup>st</sup> January 2021, wherein outreach programmes / camps will be organised at Gram Panchayat and Municipal Ward levels for delivery of specified schemes of the State Government at the door-steps of the people.

Now with the objective of smooth implementation of the “**Duare Sarkar**” campaign, the following Committees are constituted at different levels:

- A. State Level Apex Committee under the chairmanship of the Chief Secretary, Government of West Bengal with the following members:
- i. Additional Chief Secretary, Agriculture Department
  - ii. Additional Chief Secretary, Home & Planning, Statistics & Programme Implementation Department
  - iii. Additional Chief Secretary, Panchayats and Rural Development Department
  - iv. Director General of Police, West Bengal
  - v. Principal Secretary, Finance Department
  - vi. Principal Secretary, Backward Classes Welfare Department
  - vii. Principal Secretary, Tribal Development Department
  - viii. Principal Secretary, Urban Development and Municipal Affairs
  - ix. Commissioner, Kolkata Municipal Corporation
  - x. Secretary, Women and Child Development Department
  - xi. Secretary, Food and Supplies Department
  - xii. Secretary, Non-conventional and Renewable Energy Resources Department –  
Convenor and State Nodal Officer
  - xiii. Secretary, I&CA Department
  - xiv. Secretary, Minorities Affairs and Madrasah Education
  - xv. Any other Department may be co-opted.
- B. A State Level Task Force for “**Duare Sarkar**” will become functional under the Additional Chief Secretary, Planning, Statistics & Programme Implementation Department comprising of the following officials:
1. Smt. Choten D Lama IAS, Secretary NRES Department
  2. Shri Santanu Basu IAS, Secretary I&CA Department

*contd-*

3. Dr PB Salim IAS, Secretary and OSD in CMO
4. ShriSanjay Bansal, IAS, Secretary, Health Department
5. Shri Bijan Mondal IAS, Additional Secretary, Tribal Development Department
6. Shri Tapas Choudhury, IAS Special Commissioner, KMC
7. Shri Atonu Chatterjee, IAS, Addl. Secretary, Backward Classes Welfare Department
8. Smt. Sujata Ghosh IAS, Commissioner UD&MA Dept
9. Shri Shakeel Ahmed WBCS(Exec.), Special Secretary, MA&ME Department
10. Shri Siddhartha Chakraborty, WBCS(Exec.), Special Secretary, Food and Supplies Department
11. Smt.Parna Chanda, WBCS(Exec.), Special Secretary, Women and Child Development and Social Welfare Department
12. Shri Jitendra Roy WBCS(Exec.), Special Secretary, Agriculture Department
13. Shri Mitra Chatterjee, WBCS (Exec.), Director Information &EO Joint Secretary
14. Shri Dipanjan Bhattacharya, WBCS (Exec.) Joint Secretary, P&RD
15. Shri Arindam Mukherjee WBCS(Exec.), Joint Secretary, Finance Department
16. Any other officer from any department may be co-opted.

C. At the District Level, a District Task Force with the following members:

1. District Magistrate – Chairperson
2. Commissioner of Police/SP
3. Additional District Magistrate/s looking after the respective Schemes identified
4. All SDOs
5. District Head/ Nodal Officer of the concerned department
6. District Information and Culture Officer
7. Any other officer/s that the District Magistrate requires to involve to ensure success of the “**Duare Sarkar**” initiative.

D. For the urban areas, the SDOs will form a suitable Task Force. For Kolkata, Kolkata Municipal Corporation will form a similar Task Force mutatis mutandis.

E. At the block level, Block Level Task Force with the following members:

1. Block Development Officer – Chairperson
2. Officer in Charge of the PS or his representative not below the rank of SI.
3. Block Level Official of the Concerned Departments
4. Extension Officers
5. Any other officer/s that the BDO requires to involve to ensure the entire programme is carried out smoothly.

This order will come into effect immediately.



**Chief Secretary**

GOVERNMENT OF WEST BENGAL  
Department of Planning, Statistics & Programme Implementation  
Joint Administrative Building,  
HC-7, Sector III, Salt Lake  
Kolkata 700106

No.11-DS/P&S&PM/20

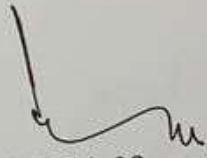
Date: 29<sup>th</sup> November 2020

In continuation of the order issued vide memo no. 01/05/PES&PM/20 dated 26<sup>th</sup> November, the following officers are included in the state level task force for "Duare Sarkar":

1. Shri Mohan Gandhi.P IAS, Managing Director, WBSIDCL
2. Shri Priyatu Mandal IAS, Additional Secretary, Home & Hill Affairs Dept.,
3. Shri Anurag Srivastava IAS, Director, MSME Directorate & Textiles Directorate
4. Shri R.Arjun IAS, Joint Secretary, Tribal Development Dept.,
5. Shri Abhishek Kumar Tiwary, Joint Secretary, Higher Education Dept.,
6. Shri Ponnambalam.S IAS, Joint Secretary, L&LR and RR&R Dept

Also a monitoring cell/control room headed by the State Nodal Officer (Duare Sarkar) is functional in Nabanna. All the members of the task force are requested to render service as per the requirement of the the monitoring cell/control room.

This order will come into effect immediately.


  
Additional Chief Secretary

Date 29<sup>th</sup> November 2020

Memo No- 11/1(50)-DS/P&S&PM/20

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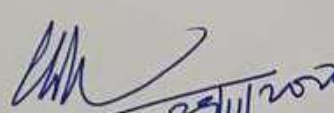
1. ACS/Pr. Secy/Secy\_\_\_\_\_ (all)

  
State Nodal Officer (Duare Sarkar)  
Date 29<sup>th</sup> November 2020

Memo No- 11/2(3)-DS/P&S&PM/20

Copy forwarded for kind information and necessary action to:

1. Principal Secretary to HCM, West Bengal
2. Sr. Personal Secretary to Chief Secretary, West Bengal
3. Sr. Personal Secretary to ACS, Home and Hill Affairs Department, Government of West Bengal

  
State Nodal Officer (Duare Sarkar)