



**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF INFORMATION & CULTURAL AFFAIRS**  
**Nabanna, 9<sup>th</sup> Floor**  
**325, Sarat Chatterjee Road, Howrah – 711102**

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No.: ICA/NB

Date:

PHOTO IDENTITY CARD TO ACCREDITED CORRESPONDENTS FOR AVAILING OF RAILWAY  
CONCESSION

Indian Railways has recently revised the system of extending concession in fare for bona fide press work, to accredited media persons. Such concession can now be availed of by obtaining a Photo Identity Card. Media persons accredited to the Govt. of West Bengal and desiring to avail of the concession may please follow the procedure given below:

- a) Download the **application form, undertaking and certificate** (two copies each) from our website [www.eqiyeBANGLA.gov.in](http://www.eqiyeBANGLA.gov.in).
- b) Fill up the application form & undertaking and submit it to the News Bureau of Information & Cultural Affairs Department at 9<sup>th</sup> Floor, Room no. 911, Nabanna, 325, Sarat Chatterjee Road, Howrah - 711102 in case of media persons attached to Kolkata. Media persons accredited in the District will submit those papers to their respective District Information & Cultural Officer. Affix one passport size photo on the certificate and keep a similar photo for submission with the certificate before the Railway Authorities.
- c) Please collect the certificate certified by the authorized officer and submit it at the following address to collect the Photo Identity Card:

**Main Booking Office**

**Howrah Station, Old Complex,  
Counter no. 49  
Between 10 A.M. and 5 P.M. (Monday to Saturday)**

**APPLICATION FORM FOR RAILWAY PHOTO IDENTITY CARD TO  
ACCREDITED CORRESPONDENTS FOR AVAILING OF  
RAILWAY CONCESSION**

**To  
The Director of Information  
Department of Information & Cultural Affairs  
Government of West Bengal  
Nabanna, 9<sup>th</sup> Floor  
325, Sarat Chatterjee Road  
Howrah – 711102.**

Sir,

I intend to apply for Photo Identification Card issued by the Railways. It is requested that a prescribed certificate may be issued in my favour.

I undertake that I shall use the Photo Identification Card issued by the Railways for journeys undertaken by me for work as a journalist.

Name of the Correspondent .....

Press Card No ..... Valid up to .....

Designation .....

Organisation .....

I submit herewith the undertakings on my spouse and TA / DA claim.

Date:

.....

Signature

.....Receipt.....

Form for Photo Identity Card received from ..... of

..... dated .....

Signature of Receiving Authority

**Undertaking From Accredited Press Correspondent**

1. I, Shri / Smt. .... accredited Press  
Correspondent hereby declare that Shri / Smt .....  
is my spouse. His / Her date of birth is .....

2. I, Shri / Smt. .... accredited Press  
Correspondent hereby also declare that no TA / DA will be claimed by me from my employer(s)  
for the journey for which I will receive Railway Concession.

Date:

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Signature of Correspondent

Press Card no. ....

Valid up to .....



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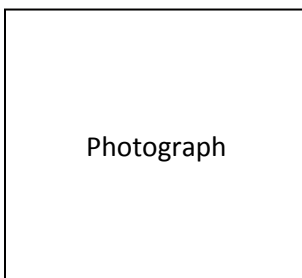
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**Certificate**

I hereby certify that Shri / Smt. ....  
is a Press Correspondent accredited (Press Card no. .... valid up to..... )  
to the Headquarters of State Government/ District of ..... ,  
and recommend that the identity card may be issued on the condition that it will be used by  
him/her only for journeys for the work as a Press Correspondent.

A declaration submitted by the Press Correspondent on TA / DA in connection with  
the journey under the Railway concession is enclosed in original.

As per undertaking obtained from the above mentioned Press correspondent  
Shri /Smt. ....aged.....years  
is the spouse of the Press Correspondent (Undertaking in original is enclosed).



*for* **Director of Information**  
**Department of Information & Cultural Affairs**  
**Government of West Bengal**  
Or

Place.....

Date.....

**District Information & Cultural Officer, .....**  
**Department of Information & Cultural Affairs**  
**Government of West Bengal**