



GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF INFORMATION & CULTURAL AFFAIRS  
Nabanna  
325 Sarat Chatterjee Road, Shibpur. Howrah-711102

Memo No. 1064/ICA/HSC

Date: 09/11/2020

**Recruitment Notice**

Applications are invited from interested retired government drivers for Information & Cultural Affairs Department on purely contractual basis for one year. Applicants should apply in white paper as per the enclosed format.

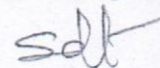
**Details:**

1. No of posts: 2.
2. Maximum age limit is 64 years (at the time of submission of application).
3. Applicant should have a valid driving license.
4. Applicant will have to submit a medical certificate issued by a registered medical practitioner certifying that the incumbent is physically fit, mentally alert with a special mention to his condition of the eyesight.
5. Incumbent has to submit an undertaking that if he is selected for the post, he will have no objection to perform duty beyond normal office hours and under any circumstances he will not be engaged in any other occupation during his contractual tenure. (It is mentioned in the application format).
6. Monthly remuneration is Rs. 11,500/- per month. (No T.A, D.A and overtime charges are admissible).
7. Decision of the Selection Committee is final.
8. Last date of submission of application form: 25.11.2020
9. Applications have to submitted at : I&C.A Department, Nabanna, 9<sup>th</sup> Floor, Room No. 906.

Papers to be submitted along with the application:

**(All documents should be self attested by the incumbent)**

1. Photocopy of the PAN card of the applicant.
2. Photocopy of the AADHAAR card of the applicant.
3. Photocopy of the P.P.O
4. Photocopy of the valid driving licence.
5. Medical Certificate issued by a registered practitioner (specially mentioning the condition of the eyesight).

  
Chairman , Selection Committee and  
OSD & Ex-officio Dy. Secretary  
I & C.A Department

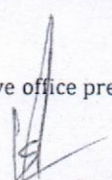
Memo No 1064/1(4)/ICA/HSC

Date :09.11.2020

Copy forwarded for information and necessary action to:

1. Officer-in-charge, Kolkata Information Centre, A.J.C Bose Road, Kolkata.
2. Officer-in-charge, G2C Portal with a request to upload the above notice in the official website.
3. Dy. Secretary, I&C.A Department, Writers' Buildings, Kolkata.
4. Register, I & C.A. Department, Nabanna, Howrah.

All are requested to display the above notice at the notice board of their respective office premises immediately for wide publicity

  
Chairman , Selection Committee and  
OSD & Ex-officio Dy. Secretary  
I & C.A Department