

**Government of West Bengal**

Consumer Affairs Department

11 A, Mirza Ghalib Street,  
Kolkata – 700 087.e-mail : [wb-sca@nic.in](mailto:wb-sca@nic.in)web-site : [www.wbconsumers.gov.in](http://www.wbconsumers.gov.in)

Phone : 2252-2304

Fax : 2252-0052/0053

No. 804 – CAD-14015(12)/1/2020

Date : 22/02/2023

**RECRUITMENT NOTICE**

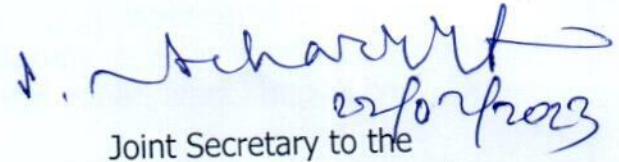
Applications are invited from Indian citizens, who are retired government employees, for provisional appointment as English Stenographer in the vacant posts of English Stenographer in the following West Bengal State Consumer Disputes Redressal Commission (WBSCDRC) and Siliguri Circuit Bench of WBSCDRC under this Department as detailed below :-

SL. No.	Name of the establishment	Address of the establishment	No. of vacancies
1.	WBSCDRC	West Bengal State Consumer Disputes Redressal Commission, Kreta Suraksha Bhawan(Gr. Floor), 11A, Mirza Ghalib Street, Kolkata-700087, Email_id:wb-sforum@nic.in	1
2.	Siliguri Circuit Bench of WBSCDRC	Siliguri Circuit Bench of West Bengal State Consumer Disputes Redressal Commission, Shahid Bagat Singh Commercial Complex (2nd floor), 2nd Mile, Sevoke Road, Siliguri, P.S.-Baktinagar, Dist.-Jalpaiguri, Pin.-734001., Email_id:sforumscb.sil-wb@nic.in	1
<b>Total</b>			<b>2</b>

**Eligibility Criteria and Other Terms :-**

- 1) The Candidates are to be retired Government Stenographer or retired Government employees having the knowledge of stenography.
- 2) The candidate should not be more than sixty-three years of age as on 01/01/2023.
- 3) The Selected candidates will get consolidated contractual remuneration of Rs.15,000/- (Rupees Fifteen Thousand) per month only or last pay minus pension, whichever is less.
- 4) The appointment will provisionally be made for 1(one) year or till filling up of the vacancies on regular basis, whichever is earlier.
- 5) Candidates thus selected will be on whole time basis and holding of any other engagement will not be permitted during office hours.
- 6) The selected candidates will be liable to work in the State Commission/ Circuit Bench where he/she will be selected and no request for change of posting in this regard will be entertained.
- 7) The candidates have to submit self-attested relevant documents along with the application subject to verification of original documents at the time of appointment.
- 8) The application is to be made in the prescribed format attached with this Notice.
- 9) The application is to be addressed to "The Registrar" in case of the WBSCDRC and "The Joint Registrar" in case of the Circuit Bench and to be submitted to the respective offices for which he/she wants to apply at the address mentioned in the above table.

- 10) All applications along with supporting documents should reach the concerned offices on or before **09<sup>th</sup> March, 2023 at 3:00 p.m.**
- 11) This Department deserves full right towards cancellation / rejection of any / all applications without assigning any reason thereon.
- 12) For any enquiry related to the appointment, applicants may contact in the Phone No.(033) 2252 2304.
- 13) This Notice is issued as per concurrence of the Finance Department, Government of West Bengal vide their U.O. No. Group P2/2022-2023/0826 dated 06/02/2023.

  
Joint Secretary to the  
Government of West Bengal

**GOVERNMENT OF WEST BENGAL  
CONSUMER AFFAIRS DEPARTMENT  
11A, MIRZA GHALIB STREET  
KOLKATA – 700 087.**

Space for pasting  
recent Passport  
size photograph  
duly signed by the  
Applicant.

**[Ref: No.:- 804 - CAD-14015(12)/1/2020 dated 22/02/2023]**

**Application Format**

**N.B.** : Applicants should fill in the Application Form in his/her own handwriting. Incomplete Application with defect in any respect will summarily be rejected.

- 1) Name in full (in Capital letter) :
- 2) Father's/Husband's Name :
- 3) Sex (Male or Female) :
- 4) Postal Address (in Capital letter) to which  
Communication is to be sent (mentioning  
Post Office, Sub-Division, District and Pin  
Code) :
- 5) (a) Contact No. (Mobile) :
- (b) E-mail ID :
- 6) Educational Qualification :
- 7) Have any certificate in stenography from  
any Government recognized institution?  
[In case of retired government employees  
other than retired government stenographer] :
- 8) Computer Knowledge, if any :
- 9) (a) Date of Birth according to Madhyamik  
or Equivalent Document :
- (b) Age as on 01/01/2023 :
- 10) Date of Retirement :
- 11) Post held at the time of retirement :
- 12) Name of the office from where the Applicant retired:
- 13) P.P.O. No. or any other document to prove that :  
he/ she was in Government service  
(Please submit the document):
- 14) Details of Service in succession :
- 15) Any other relevant Information :

**DECLARATION**

I hereby solemnly declare that the information furnished above are based on material records and are true to the best of my knowledge and belief. If any information furnished or any part of it is found incorrect, then, I verily believe and understand that my candidature for engagement is liable to be cancelled without any further information to me.

Place :

Date :

\_\_\_\_\_  
Signature of the Candidate in full