

**Office of the District Information & Cultural Officer,
Paschim Medinipur**

Zilla Parishad Complex, Medinipur, Paschim Medinipur,
Pin-721101 Telephone no:03222-275594
Email: dicopaschimmedinipur@gmail.com

NOTICE

District Information & Cultural Office, Paschim Medinipur under I&CA Department invites applications from retired Government Employees (the age limit is upto 64 years as on 01.01.2025) for filling up of 01(one) vacant post of UDC (Upper Division Clerk) in the office of the District Information & Cultural Officer, Paschim Medinipur on contractual basis on a consolidated remuneration of Rs-12,000/- as fixed under G.O. No-10935-F(P); dtd. 05.12.2011 for a period of 1(one) year. The interested candidates should have adequate experience about establishment matters, accounts matters and audit matters and having basic computer knowledge may apply in the prescribed format addressed to the District Information & Cultural Officer, Paschim Medinipur under Department of Information & Cultural Affairs in an envelope mentioning the post applied for. Application in prescribed format along with colour photograph (passport size) and other self-attested supportive documents should reach within 6th May, 2025 to the District Information & Cultural Officer, Paschim Medinipur. Application in prescribed format is available in <https://www.egivebangla.gov.in> and <https://paschimmedinipur.gov.in> For more details please contact O/o, District Information & Cultural Office, Paschim Medinipur

Sd/-

District Information & Cultural Officer
Paschim Medinipur

Memo no: 430(5)/Advt./ICA/Paschim Medinipur,
Dated: 17.04.2025

Application for engagement as Upper Division Clerk from retired Government Personnel in Information Directorate of Department of Information & Cultural Affairs, Government of West Bengal on contract basis on a consolidated contractual remuneration

To
The District Information & Cultural Officer,
Paschim Medinipur

Paste colour
passport size
photo

(Self Attested)

1. Name of the Applicant:
(in BLOCK LETTERS)
2. Father's Name:
3. Present Address:
4. Permanent Address:
5. Date of Birth:
(copy of the age proof)
6. Age as on 01.01.2025:
(Age limit is up to 64 years as on 01.01.2025)
7. Educational Qualification:
(copy of the Certificate/Mark Sheet etc.)
8. Date of entry into Government Service:
9. Date of Retirement/ Superannuation:
10. Grade Pay & Band Pay at the time of retirement:
11. Contact Number (Mobile/Land Line):
12. PPO No. & Date:
(copy of the PPO)
13. Amount of Pension:
14. Name of the office where from the applicant was retired on superannuation:
15. Brief history of past service and details of experience on establishment matters, accounts matters and audit matters etc:
16. Name of office for which application is submitted:

Note: Self attested supportive documents on above are to be produced with this application

I do hereby declare that above information furnished by me are true and correct to the best of my knowledge and belief and if found incorrect in any stage my candidature is liable to be rejected.

Place:

Date:

(Signature of the Applicant)